



November 2011

WELCOME

The Rochester Catholic Preschools provide creative play and learning for children ages three to five in a Christ-centered environment. Each day the children have the opportunity to experience prayer, individual and small group learning, music, creative art, children's literature, language development, activities which encourage fine and large motor development, and time to enhance their social skills. Our programs also include cooking, science discovery and exploration, drama and outdoor play. RCS Preschools offer a wide variety of activities in order to accommodate the abilities and interests of all children enrolled. It is our goal to ensure that every child is happy and successful each day.

PRESCHOOL OPTIONS

We are beginning the enrollment process for the 2012-2013 Rochester Catholic Schools Preschool. The Preschools at Holy Spirit School, St. Francis of Assisi School and St. Pius X School offer a variety of days and times depending on the age of your child. Please see the enclosed enrollment form for each school's schedule options. Morning sessions are 8:45–11:30 and afternoon sessions are 12:30–3:15. ***Children who are three years old before September 1, 2012 may register for the 3 year old sessions. Children who are four or five years old before September 1, 2012 may register for the 4 year old sessions. All children must be completely toilet trained before entering Preschool.***

ENROLLMENT PROCESS

Enclosed you will find an enrollment form, and an *RCS Tuition & Fee Payment Information* form (mandatory for monthly tuition payments) for preschool. The enrollment form must be completely filled out or your enrollment will be null and void. Please return the enrollment form and the payment agreement by December 22, 2011 to the school office of choice. Families may only apply to one school. If an application is received at more than one school, all applications will be canceled.

Priority for admittance will be in the following order if the number of registrants exceeds the number of openings:

1. Children currently in an RCS preschool returning next year to the same school site for preschool.
2. Children currently in any RCS preschool who would like to switch to another RCS school site.
3. Children who **currently** have a sibling enrolled at any RCS school (Preschool-12) and whose families are **currently** registered in a Rochester Catholic parish.
4. Children of RCS employees.
5. Children of families registered in a Rochester Catholic parish.
6. Siblings of currently enrolled non-Catholic RCS students (Preschool-12).
7. Children of a family registered at a Catholic parish other than a Rochester Catholic parish.
8. Non-Catholic families.

Enrollment forms received after the December 22, 2011 deadline will be considered in the order in which they are received. Enrollment confirmations will be sent in January. In case of insufficient enrollment, classes will be canceled, restructured, and you will be notified. We do not anticipate this occurrence.

Enrollment Instructions:

Complete enrollment form.
Complete RCS Tuition & Fee Payment Information form (Include voided check for automatic withdrawal).
Pay \$100.00 Tuition Deposit by March 16, 2012.
Bring the completed materials to the school of your choice by December 22, 2011, to qualify for priority placement.

PAYMENT DETAILS

Tuition for the 2012-2013 school year will be:

	<u>Annually</u>
Two-Day Program - Tues/Thurs	\$1200.00
Three-Day Program - Mon/Wed/Fri	\$1600.00

Upon acceptance into the preschool, a tuition deposit payment reminder will be sent to you. A **non-refundable tuition deposit** of \$100.00 is due no later than March 16, 2012. This amount will be applied to your tuition for the 2012-2013 school year. Tuition is paid monthly or in full. Tuition agreements will be sent to you at a later date. Financial aid information will be available in January. Please call the school office to have a copy sent to you.

Yearly tuition payments may be made by check or by automatic withdrawal; however, if monthly (12) payments are desired, **this must be done through automatic withdrawal through one's bank account. Both parents or person(s) responsible for tuition must sign the enrollment form and the RCS Tuition & Fee Information form.**

We look forward to seeing you and partnering with you in the future. If you have any questions regarding our program or the enclosed materials, please call Holy Spirit School at 288-8818, St. Francis of Assisi School at 288-4816 or St. Pius X School at 282-5161.

Thank you for considering Rochester Catholic Schools for the education of your child(ren).

Enclosures

- 2012-13 Registration Form
- Tuition Payment Information – Authorization

Our Mission

The Rochester Catholic Schools system is a Christ-centered learning community that forms students who love, learn and live their faith in service to others.